



EEOC
Training Institute
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TRAINING AGREEMENT

EEOC Agreement Number 18 BFSP 33

This agreement provides for development and presentation of the **New Investigators Training (4.5 to 5 days)** by the Office of Federal Operations of the U.S. Equal Employment Opportunity Commission (EEOC) for **Florida Housing Finance Corporation**. EEOC agrees to provide training material for each participant. **Please note that recording of the session is not permitted.**

The EEOC Training Institute provides training and technical assistance under auspices of the EEOC Educational, Technical Assistance and Training Revolving Fund Act of 1992, which authorizes the Commission to offer these services at fees to offset the costs of providing such programs.

Date: October 15-19, 2018

Training: \$15,500

Trainer Expense: \$2,720 (Two trainer's Per Diem and Mileage)

Total Training Fees: \$18,220

The fee for the training session covers the costs associated with developing the training, its delivery, and participant materials.

Training Location: Florida Sheriffs Association
2617 Mahan Drive
Tallahassee, Florida 32308

Delivery Location: Florida Housing Finance Corporation
227 N Bronough Street, Suite 5000
Tallahassee, Florida 32301

Point of Contact: Melanie Yopp (850) 488-4197

Amendment of Agreement

The agreement may be amended by mutual consent of both parties. The parties agree that if rescheduling is needed, the parties will reschedule the training at a mutually convenient date. A cancellation request must be received more than 15 business days prior to the event start date to be eligible for a refund less a 10 percent (10 percent of the total contract) processing fee.

Shipping of Materials

Please notify me of any specialized shipping requirements that may result in a delay of agency's receipt of materials. Failure to do so may result in your agency incurring additional shipping costs.

**AGREEMENT SIGNATURE PAGE
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Contact For the Agency:

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Internal Investigator/Auditor
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Email: Melanie.Yopp@floridahousing.org

Contact For EEOC:

Lisa Green
Senior Program Analyst
FSP Training & Outreach
Email: lisa.green@eeoc.gov

Contact for Financial Transaction

Sandra Rhodes, Financial
Analyst
EEOC Revolving Fund
Phone: (202) 663-4914
Email: sandra.rhodes@eeoc.gov

For Florida Housing Finance Corporation



Signature
Hugh R. Brown
General Counsel

6-20-18

Date

For EEOC Office of Federal Operations:

Patricia L St Clair

Digitally signed by Patricia L St Clair
DN: cn=Patricia L St Clair, o=EEOC, ou=OFO, Federal
Sector Programs, email=patricia.stclair@eeoc.gov, c=US
Date: 2018.06.20 11:01:17 -04'00'

Signature
Patricia L. St. Clair
Assistant Director
Federal Sector Programs, Training and Outreach

Date