

**Questions and Answers for Request for Proposals (RFP) 2009-005
Real Estate Brokerage Services**

Question 1:

How many brokers is Florida Housing looking to engage?

Answer:

Pursuant to Section One, Introduction, Florida Housing expects to engage the services of a pool of brokers that propose to provide all of the services specified in this RFP.

Question 2:

Will there be geographical restrictions involved with these brokers? For example, are you looking to engage more than one broker in a specific MSA such as Orlando?

Answer:

No. Yes.

Question 3:

Section 4 -- The Scope of Services includes the marketing of single family homes for disposition. Is the single family home component an absolute requirement to being selected, or can we just propose on services for multifamily properties?

Answer:

No, yes.

Question 4:

Section 6(B)2 -- What type of certification document are you requesting?

Answer:

Certificates of Good Standing evidencing that the Offeror is qualified to do business in the State of Florida and holds a valid real estate broker's license.

Question 5:

We should mail you a package containing one original and 5 copies, each in a separate envelop marked original and copy? It says a copy of the proposal shall be sent in an electronic format at the same time as hard copies but then it says Florida Housing shall not accept faxed or emailed response. Please clarify.

Answer:

The mailing envelope should be marked RFP 2009-05. The original and five copies may be included in that envelope. One of the proposals should be marked Original and have an original signature on the certification. The electronic format should be a CD and be included in the same mailing envelope as the hard copies. The electronic format is to make the responses accessible for public records purposes.

Question 6:

Section 6C(1) -- Can you please clarify the second paragraph? Are you looking for deals/experience where real estate professionals acted in some capacity as sponsors and received LIHTC allocations, or just the type of credit that was originally allocated to an affordable property that real estate professionals marketed and sold?

Answer:

The second paragraph in Section 6, C. 1., Experience is requesting the Offeror provide a table of multifamily affordable properties marketed and/or sold by the Offeror that also identifies whether the property received 4% or 9% tax credits and further identifies the agency that allocated the tax credits or issued the tax exempt or taxable bonds, if any.