

## Description of Intended Single Source Purchase

<b><u>AGENCY:</u></b>	Florida Housing Finance Corporation	
<b><u>TITLE:</u></b>	Microsoft Dynamics Great Plains Software Licensing, Support, and Upgrade	
<b><u>CONTACT:</u></b>	Contract Administrator 227 N. Bronough Street, Suite 5000 Tallahassee, FL 32301 (850) 488-4197 Contract.Admin@floridahousing.org	
<b>Date Posted:</b>	June 6, 2017	<b>Time Posted:</b> 11:20 a.m.

Term: June 30, 2017 – June 29, 2018

Performance and/or Design Requirements: In addition to annual licensing and support, Florida Housing seeks to upgrade to the latest version of Microsoft Dynamics Great Plains software.

The vendor will work with Florida Housing to upgrade the software to Dynamics GP 2016 and upgrade one (1) Dynamics GP 12.00.1482 database(s) to Dynamics GP 2016 with the latest compatible service pack; restore and initialize the one (1) upgraded database(s) to Florida Housing's server; and will initiate and monitor the software's automated update process. This includes the conversion of modified reports and Financial Reporting Extender (FRx) formats.

Additionally, Florida Housing will require that users be trained on new features and functions within modules currently in use at the time of upgrade as available in the new version of the Software. The vendor will be required to include time to be used for assisting end users with User Acceptance Testing after the test upgrade and "Go-Live" support after the production upgrade. Support will be provided in the form of technical assistance, issue tracking, and problem resolution.

Intended Source: Tribridge Holdings, LLC

Estimated Dollar Amount: \$23,660

Justification for Single Source Acquisition: Florida Housing is required to license and maintain support for this software from a Microsoft designated support partner. The partner is determined and assigned at original purchase time and remains for the lifetime of the licensing unless there is an issue with the support from that partner. Additionally, upgrade engagements must be completed by contracted support vendor. Since Florida Housing is satisfied with Tribridge Holdings, staff would like to proceed with them as our licensing agent and partner during the upgrade.

Approved By: Florida Housing Finance Corporation's Executive Director, Harold L. Price, III.

This Description of Intended Single Source Purchases is posted in accordance with Rule 67-49.0031, Florida Administrative Code. Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If the Executive Director, after reviewing any information received from prospective vendors, determines that the commodities or contractual services are practically available from a single source, the Corporation shall provide notice of its intended decision to enter into a single-source purchase contract in the manner specified in Section 120.57(3), Fla. Stat.