

## Notice of Intended Decision to Enter Into a Single Source Contract

<b><u>AGENCY:</u></b>	Florida Housing Finance Corporation		
<b><u>TITLE:</u></b>	Microsoft Dynamics Great Plains Software Licensing, Support, and Upgrade		
<b><u>CONTACT:</u></b>	Contract Administrator 227 N. Bronough Street, Suite 5000 Tallahassee, FL 32301 (850) 488-4197 Contract.Admin@floridahousing.org		
<b>Date Posted:</b>	June 16, 2017	<b>Time Posted:</b>	1:40 p.m.

**Commodity or Service Required:** Microsoft Dynamics Great Plains Software Licensing, Support, and Upgrade

**Requestor:** David Hearn, Chief Information Officer

**Performance and/or Design Requirements:** In addition to annual licensing and support, Florida Housing seeks to upgrade to the latest version of Microsoft Dynamics Great Plains software.

The vendor will work with Florida Housing to upgrade the software to Dynamics GP 2016 and upgrade one (1) Dynamics GP 12.00.1482 database(s) to Dynamics GP 2016 with the latest compatible service pack; restore and initialize the one (1) upgraded database(s) to Florida Housing's server; and will initiate and monitor the software's automated update process. This includes the conversion of modified reports and Financial Reporting Extender (FRx) formats.

Additionally, Florida Housing will require that users be trained on new features and functions within modules currently in use at the time of upgrade as available in the new version of the Software. The vendor will be required to include time to be used for assisting end users with User Acceptance Testing after the test upgrade and "Go-Live" support after the production upgrade. Support will be provided in the form of technical assistance, issue tracking, and problem resolution.

**Intended Source:** Tribridge Holdings, LLC

**Price:** \$23,660

**Justification for Single Source Acquisition:** Florida Housing is required to license and maintain support for this software from a Microsoft designated support partner. The partner is determined and assigned at original purchase time and remains for the lifetime of the licensing unless there is an issue with the support from that partner. Additionally, upgrade engagements must be completed by contracted support vendor. Since Florida Housing is satisfied with Tribridge

Holdings, staff would like to proceed with them as our licensing agent and partner during the upgrade.

Approved By: Florida Housing Finance Corporation's Executive Director, Harold L. Price, III.

**Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.**