

Questions and Answers for RFQ 2025-09 Energy Consumption Model Utility Allowance Estimate Providers

1: On p. 11, Regarding TABLE 1 – “FEES”, the document states “1. Where indicated in Table 1 below, provide the proposed fees for each item. Note: Florida Housing will not accept caveat language. Responses that include caveat language will receive a total score of zero for this section.”

Our modeling is not calculated or charged per bedroom type, but per property. Is it sufficient to list one fee in the first box for each item with \$0 in the boxes following each bedroom type?

A: Respondents should complete each line item of the fee table.

2: On p. 8, Section Six states: "In providing the following information, restate each item and sub-item (with its letter and number), limit your Response to one attachment. Responses to the items must be included immediately after the restated items without any reference to any appendix." Since the first item is a cover letter, please clarify if we should restate the cover letter item and sub-item followed by the cover letter itself, or if the cover letter can precede the rest of the information, with the restatement requirement beginning with Item B.

A: For all items within Section Six, including the cover letter, please restate the item. This task assists both the Respondent and Florida Housing's scorers by reminding them of all of the elements that should be included in each section of the response.

3: On p. 9, Section Six, Item B.3., requests a "sample Energy Consumption Model Utility Allowance Estimate." Given the instruction to "limit your Response to one attachment" and to include " responses to the items... immediately after the restated items without any reference to any appendix" I plan on providing a sample Energy Consumption Model Utility Allowance Estimate as an attachment and referring to it as "Attachment 1" within the response language. Could you confirm if this is an acceptable format?

A: The format as described is acceptable provided the sample Energy Consumption Model Utility Allowance Estimate is contained within the body of a response immediately following the restated item and sub-item and is not submitted as a separate appendix.

4: On p. 11, the fees table is broken out by electric and water/sewer and then by bedroom type. Our fees are based on the complexity of the property and if there are any intricacies like geothermal or solar and not by how many utilities the tenants pay for or by each bedroom type. Also, there is not a section for gas allowances. How should we fill out the table? Are we able to list just an estimated subtotal for an average size property and not break it out by bedroom type?

A: Respondents should complete each line item of the fee table.

5: On p. 12, Section Six, Item G., does the minority business enterprise have to be domiciled in Florida with the minority person living in Florida? We are domiciled in Virginia and the minority person lives in Virginia.

A: Please have your legal counsel refer to s. 288.703, F.S., and advise accordingly regarding eligibility under Florida's Minority Business Enterprise provisions.