

HOUSING STABILITY FOR HOMELESS SCHOOLCHILDREN INITIATIVE MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) between the Florida Housing Finance Corporation (Florida Housing), the Charlotte County School District (School District), Gulf Coast Partnership (the Continuum of Care Lead Agency and Case Management Organization) and the Punta Gorda Housing Authority (Public Housing Authority) is for the purpose of implementing the Housing Stability for Homeless Schoolchildren Program (hereafter referred to as the Program). The Program will assist homeless families with children in the School District's Title IX, Part A: McKinney-Vento Program. Through the provision of Florida Housing funds administered by the Public Housing Authority and supportive services provided by the Case Management Organization, the families will receive assistance in finding suitable rental housing over the period of this MOA. The Program allocate and authorizes the use of funds for tenant-based rental assistance of no more than 24 months per family.

Florida Housing agrees to the following:

1. Allocate and authorize the use of funds for tenant-based rental assistance for no more than 24 months per family for the Program.
2. Execute and manage an agreement with the Public Housing Authority to administer the Program for Charlotte County providing Tenant-Based Rental Assistance to participating families for no more than 24 months. The Program will provide rental assistance for up to 25 households at a time.
3. Monitor the administration of the Florida Housing funds and implementation of the Program.
4. Collaborate with and provide technical assistance to the Program partners in developing, implementing, and evaluating the Program.
5. Monitor and assist with promoting the Program to local and state policymakers, stakeholders, and the public; and
6. Coordinate telephonic meetings between the parties of this Memorandum upon request of Florida Housing, to report on progress, challenges, best practices and additional needs.

The Charlotte County School District agrees to the following:

1. Develop written School District selection criteria that describes the parameters and expectations of the Program based upon qualifying income and homeless household criteria. The selection criteria must include the following:
 - a. Children enrolled in the Charlotte County School District who meet eligibility criteria for services under McKinney-Vento AND household meets the eligibility income requirements.
 - b. Selected families must agree to the School District's written participation agreement, expectations of the Initiative and subsequent school requirements.

The form may not be changed or altered, except for designated fields.

2. School District's participation agreement may include criteria developed at its discretion such as school attendance policies, parental meetings upon request of the school, meeting conditions of the Lease Agreement, and agreeing to participate in case management.
3. Build and maintain a pool of households to refer for participation in the Program.
4. Refer selected families to the Continuum of Care Lead Agency and Case Management Organization for preparation of documents regarding Program participation; and
5. Provide support and case management for school-aged children participating in the Program.

Gulf Coast Partnership (Continuum of Care Lead Agency) agrees to the following:

1. Meet with the selected families and complete the Coordinated Entry process including entry into the Homeless Management Information System (HMIS).
2. Prepare and submit the following documents to the Public Housing Authority (as applicable to the partnership agreement described in the competitive solicitation):
 - a. School District Agreement,
 - b. HMIS Release of Information, and
 - c. Client profile from HMIS.
3. Assist the School District and the Public Housing Authority as needed to identify, assess, and address the housing stability needs of the households pre- and post-housed.
4. Provide to Florida Housing reports of households who exited the Program and have returned to homelessness. Information shall be given on the households that returned to homelessness as indicated in the HMIS system within two years after the exit from the Program.

Gulf Coast Partnership (Case Management Organization) agrees to the following:

1. Collect eligibility documentation for families, such as proof of income, and other relevant documentation, as applicable to partnership agreement as described in the solicitation.
2. Provide case management support for the adults in the family, including post-move-in period for the duration of the family's participation in the Program (up to 24 months).
3. Implement the housing stability plan as described in Exhibit A.
4. Conduct an initial home visit after family is housed and conduct at least quarterly home visits during the duration of the rental assistance provided pursuant to the Program.
5. Assist the School District and the Public Housing Authority as needed to identify, assess, and address the housing stability needs of the households pre- and post- housed.

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All parties agree to the following:

1. Upon the receipt of authorized student records, will keep said records confidential, consistent with Florida Statutes, State Board of Education rules, and federal laws relating to Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment U.S. Codes (20 USC 1232g), Code of Federal Regulations (CPR) for Title 34; part 99.
2. Participate in the implementation of the provisions of the Program. The intent of this program is to serve homeless schoolchildren as described within the solicitation. The household receiving the rental assistance must have the children residing in the household on a permanent basis throughout the period of provision of rental assistance.
3. Participate in evaluation activities.
4. Establish an agreed-to set of performance outcomes relative to housing and school stability.
5. Track performance outcomes; and
6. Prepare a report on the outcomes achieved, lessons learned and recommendations for future considerations.

This MOA is for the purpose of describing the services to be provided and coordinating activities to the extent possible and as allowed by law. Florida Housing reserves the right to withhold the approval of new households if any party to this MOA does not provide its described responsibilities. No contract rights attach to this MOA for any of the parties or for any third-party benefits. This MOA is effective upon the last signature date. A party may terminate their involvement in the MOA without cause upon written notice to the remaining parties. This agreement may be amended at any time by mutual consent of the parties and reduced to writing.

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IN WITNESS WHEREOF, the parties, by their duly authorized officials, hereby execute this MOA, effective upon the date the last party signs.

Charlotte County School District
(School District)

By: [Signature]

Print Name: Mark Ursello
SCHOOL SUPERINTENDENT

Date: 8/16/2024

Gulf Coast Partnership
(Continuum of Care Lead Agency)

By: [Signature]

Print Name: Angela M. Hogan
EXECUTIVE DIRECTOR

Date: 8/21/24

Punta Gorda Housing Authority
(Public Housing Authority)

By: [Signature]

Print Name: Kurtis Penteleuc
EXECUTIVE DIRECTOR

Date: 8/15/24

Florida Housing Finance Corporation

By: [Signature]

Print Name: Angeliki G. Sellers
CHIEF FINANCIAL OFFICER

Date: Aug 22, 2024

Gulf Coast Partnership
(Case Management Organization)

By: [Signature]

Print Name: Angela M. Hogan
EXECUTIVE DIRECTOR

Date: 8/21/24