



Cassandra Reed, Catering Sales Executive / Phone: (850) 591-2266 / Email: Cassandra.Reed@Marriott.com

GROUP SALES AGREEMENT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between AC Hotel Tallahassee Universities at the Capitol (hereinafter referred to as Hotel), 801 South Gadsden Street, Tallahassee, FL, 32301, (850) 392-7700, and Florida Housing Finance Corporation (hereinafter referred to as Group).

ORGANIZATION: Florida Housing Finance Corporation
CONTACT:

Name: Lauren Cronin
Street Address: 227 N Bronough St # 5000
City, State, Postal Code: Tallahassee, FL 32301
Country: USA
Phone Number: (850) 488-4197
E-mail Address: Lauren.Cronin@floridahousing.org

NAME OF EVENT: FHFC Board Meeting
REFERENCE #: M-VCA23VP / M-VCCAJLE
OFFICIAL PROGRAM DATE(S): January 29-30, 2026
December 17-18, 2026

GUEST ROOM COMMITMENT/GROUP ROOM RATES

The Hotel agrees that it will provide, and Group agrees that they will be responsible for utilizing, 13 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment") for each event:

M-VCA23VP

Date	Day	Standard Room	Total Rooms
01/29/2026	Thu	13	13

Start Date	End Date	Room Type	Rate
01/29/2026	01/29/2026	Standard Room	\$269.00

Hotel's room rates are subject to applicable state and local applicable taxes (currently 12.5%) in effect at the time of check-out.

M-VCCAJLE

Date	Day	Standard Room	Total Rooms
12/17/2026	Thu	13	13

Start Date	End Date	Room Type	Rate
12/17/2026	12/17/2026	Standard Room	\$179.00

HOTEL INFORMATION

- Check-in: 4:00 pm
- Check-out: 11:00 am
- Pets and emotional support animals are welcomed
- Non-Refundable Pet Fee Per Night: \$50.00
- Maximum Pet Weight: 30lbs

- Maximum Number of Pets in Room: 2

CHECK IN & CHECK OUT POLICY

Hotel's standard check-in time is 4:00 PM EST and check-out time is 11:00 AM EST. Any early check-in or late check-out requests will be based on availability, not guaranteed, and subject to an additional charge, if Group does not have written pre-approval.

Requests for late check-out between 11:00 AM and 1:00 PM will incur a half-day room and tax charge. All requests for late check-out after 1:00 PM will incur a full night's room and tax charge.

PET POLICY

Designated pet walking areas will be provided throughout the property. It is the responsibility of the Group's planner to inform attendees about these designated areas. Pets must always be accompanied by their owner and kept on a leash while outdoors.

The Group's planner must notify the hotel in advance of any guests bringing pets, including details such as the breed, weight, and other relevant information. At check-in, guests with pets will be required to sign the hotel's pet policy agreement.

METHOD OF RESERVATIONS

The following method of reservations apply: **Rooming List**

GUARANTEED RESERVATIONS

All reservations must be accompanied by a first-night room deposit or guaranteed with a major credit card or by Group. Hotel will not hold any reservations unless secured by one of the above methods.

CUT-OFF DATE: M-VCA23VP

All reservations must be received on or before **December 29, 2025**, (the "Cut-Off Date"). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-available basis at Group's group rate after this date.

CUT-OFF DATE: M-VCCAJLE

All reservations must be received on or before **November 17, 2026**, (the "Cut-Off Date"). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-available basis at Group's group rate after this date.

BILLING ARRANGEMENTS

The following billing arrangements apply: **Room, Tax, and Parking to Master**

MASTER ACCOUNT

Hotel must be notified in writing prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account. Any cancellation or attrition fees will be billed to the Master Account.

GUEST ROOM CANCELLATION

If group is no longer in need of guest rooms, please inform Hotel as soon as possible and Hotel will release held rooms. Cancellation of individual reservations will follow Hotel's general 24-hour cancellation policy.

FUNCTION INFORMATION AGENDA/EVENT AGENDA

Based on the requirements outlined by Group, the Hotel has reserved the function space set forth on the below Function Information Agenda/Event Agenda.

M-VCA23VP

Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental
01/30/2026	Fri	8:00 AM	11:30 AM	Meeting	Special	150	\$2,000.00

M-VCCAJLE

Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental
12/18/2026	Fri	8:00 AM	11:30 AM	Meeting	Special	150	\$2,300.00

All meeting room, food and beverage, and related services are subject to applicable taxes (currently 7.5%) and service charge (currently 25%) in effect on the date(s) of the event.

SPECIAL CONCESSIONS

- Dedicated Event Manager/Specialist
- Complimentary Wi-Fi in meeting spaces
- Complimentary black or white house linens (*linens are unpressed; pressed linens can be ordered upon request and may result in additional fees. Linens include napkins, tablecloths, and overlays.*)
- M-VCA23VP: Meeting room rental reduced from \$2,500.00 to \$2,000.00, plus tax and service charge
- M-VCCAJLE: Meeting room rental reduced from \$2,500.00 to \$2,300.00, plus tax and service charge
- Complimentary banquet chairs and tables (60" round, 6' rectangular, glass high-top cocktail)
- Earn up to 105,000 Marriott Bonvoy points, based on program guidelines

OUTSIDE FOOD AND BEVERAGE POLICY

All food and beverages served at functions associated with the Event must be provided, prepared, and served by Hotel, and must be consumed on Hotel premises.

MINIMUM BANQUET FOOD AND BEVERAGE REVENUE REQUIREMENT

Group will not have a required total minimum banquet food and beverage revenue (the "Minimum Banquet Food and Beverage Revenue"). However, should group decide to utilize Hotel's catering services, the following deadlines apply:

- Contracted headcount may not decrease more than 25%
- Final menu selections: due two weeks prior to arrival of each meeting, at 12:00 PM, local hotel time
- Final headcount: due one week prior to arrival of each meeting, at 12:00 PM, local hotel time
- Hotel will not return any portion of the total billed amount if the number of guests is less than the final count confirmed one week prior to arrival. If confirmation is not received, Hotel will default to the last agreed-upon headcount

EVENT MANAGER

Upon signing this Group Sales Agreement, your designated Event Manager will provide assistance in the following areas:

- Assisting with the selection and review of food & beverage options
- Detailing banquet event orders (the "BEO") and outlining event specifics
- Providing an estimate of charges for your event
- Creating a diagram for the placement of tables, chairs, stage, bars, etc.
- Coordinating and attending tastings with our culinary professionals
- Overseeing the setup for the event, including food preparation and other hotel-specific operations
- Serving as the on-site liaison between your planner and hotel operation staff
- Ensuring a seamless transition to the Hotel's Banquet Captain
- Reviewing your banquet checks for accuracy prior to the completion of the final bill

ADVANCE PAYMENT SCHEDULE

Group's Advance Payment Schedule (the "Payment Schedule") is outlined in the Chart below:

Function Date	Deposit/Payment Amount	Due Date
	Provide credit card information with authorization form	At time of Signing
January 30, 2026	Total Revenue reflected on the Event Check guaranteed by the BEO	January 23, 2026
December 18, 2026	Total Revenue reflected on the Event Check guaranteed by the BEO	December 11, 2026

METHOD OF PAYMENT

All charges for the Event must be paid by credit card, company check, or certified cashier's check. Personal checks will not be accepted. Regardless of final method of payment, Group shall provide hotel with credit card authorization information. Group agrees that the Hotel may charge to this credit card any payment as required under this Group Sales Agreement.

Group will raise any disputed charge(s) within five (5) business days after receipt of the invoice. The Hotel will work with Group in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Hotel will impose a finance charge at the rate of the lesser of 1-1/2% per month (18% annual rate) or the maximum allowed by law on the unpaid balance commencing on the invoice date.

TAX EXEMPTIONS

To be exempt from taxes, Group must provide Hotel with a valid Consumer's Certificate of Exemption issued by the Florida Department of Revenue.

For credit card payments, Group must provide Hotel with a redacted copy of the credit card to be used, ensuring that all but the last four digits of the card number are covered. The expiration date must be visible and current, and the card must display the organization's name as it appears on the Consumer's Certificate of Exemption.

If paying by check, the check must display the organization's name as it appears on the Consumer's Certificate of Exemption.

CANCELLATION

Group agrees to notify Hotel, in writing, within five (5) business days of any decision to Cancel. In addition, if a Cancellation occurs, Group agrees to pay Hotel, within thirty (30) days after any Cancellation, the amount listed in the Chart below, less any advance payments that have been received by the hotel.

Function Date	Date of Cancellation	Total Amount Due
January 30, 2026	From December 29, 2025, to Date of Event	Total Revenue reflected on the Event Check guaranteed by the BEO
December 18, 2026	From November 17, 2026, to Date of Event	Total Revenue reflected on the Event Check guaranteed by the BEO

FUTURE REBOOKING

With respect to Cancelled Events, if, and only if, (1) Group timely pays the Cancellation Fee due above; and (2) Hotel and Group are able, after good faith negotiations, to agree on mutually acceptable dates for a replacement Event ("Replacement Event") prior to the scheduled Function Information Agenda/Event Agenda start date as stated within this Group Sales Agreement, that (a) is scheduled to be, and actually is, held at Hotel within the same calendar year of the Cancelled Event, and during a business period in which Hotel is not projected to be at capacity ("Need Dates"); and (b) is of the same or greater dollar value to the Hotel as the Cancelled Event was to have been; and (c) is governed by an agreement that is identical to this Agreement in all material respects; then Hotel will provide Group with a credit (the "Replacement Event Credit") of 50% of the above liquidated damages amount, to be applied towards the Master Account for the Replacement Event.

DAMAGE TO FUNCTION SPACE

Group agrees to pay for any damage to the function space that occurs while Group is using it. Group will not be responsible, however, for ordinary wear and tear or for damage that it can show was caused by persons other than Group and its attendees.

DÉCOR AND OBSTRUCTION

The Group is prohibited from obstructing any walls, columns, doors, flooring, ceilings, or windows within Hotel. This includes, but is not limited to, the use of tape, pins, nails, staples, command strips/hooks, or any similar fastening devices. Any damage to Hotel property that is reasonably determined to have been caused by the Group will result in repair charges, as outlined in this Group Sales Agreement.

The use of open flames, candles, cold sparklers, glitter, confetti, fog machines, or any similar items is strictly prohibited. While this list covers common concerns, it is not exhaustive. If Group is considering any other form of decoration or

equipment not mentioned here, written approval must be received from Hotel.

MEETING SPACE REASSIGNMENT AND AGENDA DUE DATES

After discussion with Group, Hotel will have the right to reassign specific function space provided the revised space adequately accommodates the function requirements.

Thirty (30) days prior to the Event, a program with anticipated attendance figures is required and will be reviewed with hotel. Upon mutual agreement function space may be reassigned and/or released in direct proportion to any reduction in the number of Event attendees, including releasing any space that is not designated. Seven (7) days prior to the Event, a final program with anticipated attendance figures is required.

Any changes in the assignment of meeting rooms or function space shall not reduce Group's obligation to satisfy the food and beverage requirements stated herein.

NO ROOM TRANSFER BY GUEST

Group agrees that neither Group nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with Group reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

CUSTOMER SIGNAGE IN HOTELS

All public-facing signage and materials are subject to Hotel approval and may be removed from public view by Hotel at its discretion.

IMPOSSIBILITY

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, disaster, strikes, civil disorder, epidemics, pandemics, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

COMPLIANCE WITH LAW

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and Group agree to cooperate with each other to ensure compliance with such laws.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or Group will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

LITIGATION EXPENSES

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

LIQUOR LICENSE

Group understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age.

NO PARTY

Welcome to the AC Hotel Tallahassee. We are pleased that you have chosen to stay with us and hope that you have a safe and enjoyable visit. For the comfort of all of our guests, the hotel enforces a strict no party policy meaning any noise or activity that disrupts the normal atmosphere of the hotel is not allowed. Due to high the volume of guests during this time, we would like to highlight our hotel standards and expectations for the comfort of all of our guests.

- Children must be supervised at all times by parents or guardians.
- Guestroom doors should be kept closed except when entering or exiting the room.
- Objects may not be hung from balconies or windowsills at any time.
- Hosting in your room is permitted, as long as it does not disturb other guests or interrupt the normal atmosphere.

of the hotel.

- Anyone may be asked to leave the hotel if their conduct disturbs, disrupts, or prohibits the enjoyment of any of our guests. Registered guests as well as non-registered guests will be asked to leave the property forfeiting any deposits of payments towards the room.
- The hotel reserves the right to report underage drinking and possession or use of illegal substance to local law enforcement officers.
- The hotel also reserves the right to request the assistance of local authorities in maintaining the safety of our guests and associates, and in protecting the assets of the hotel.
- You and anyone associated with your organization/party will be held liable for any stolen or damaged hotel property.
- The hotel will not be held responsible for any damages or losses due to an individual's negligence or conduct while at the hotel.

The Firestone Plaza sound cut-off is at 10:30 pm. The Cascades Ballroom sound cut-off is 11:30 pm, and all guests must be cleared by midnight. If the Hotel receives any complaints from guest rooms above about the music or sound coming from the Cascades Ballroom or Firestone Plaza during the event, the Hotel will ask Group to lower the volume. With your awareness to these standards and expectations, we hope you have a very enjoyable stay with us. Thank you for choosing the AC, Hotel Tallahassee.

COMPLIANCE WITH EQUAL OPPORTUNITY LAWS

This section describes Marriott's obligations as a U.S. federal contractor. It does not apply to customers that are not part of the U.S. federal government or using funds from the U.S. federal government for this contract.

Marriott shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Marriott (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.**

Marriott also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Marriott shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

PRIVACY

Marriott International, Inc. ("Marriott") is committed to complying with obligations applicable to Marriott under applicable privacy and data protection laws, including to the extent applicable EU data protection laws. Hotel shall comply with the then-current Marriott Group Global Privacy Statement (the "Privacy Statement," currently available at <http://www.marriott.com/about/privacy.mi>) with respect to any personal data received under this Agreement.

Without limiting the foregoing obligation, Hotel has implemented measures designed to: (1) provide notice to individuals about its collection and use of their personal data, including through the Privacy Statement; (2) use such personal data only for legitimate business purposes; (3) provide means by which individuals may request to review, correct, update, suppress, restrict or delete or port their personal data, consistent with applicable law; (4) require any service providers with whom personal data is shared to protect the confidentiality and security of such data; and (5) use technical and

organizational measures to protect personal data within its organization against unauthorized or unlawful access, acquisition, use, disclosure, loss, or alteration.

Group will obtain all necessary rights and permissions prior to providing any personal data to Hotel, including all rights and permissions required for Hotel, Hotel affiliates, and service providers to use and transfer the personal data to locations both within and outside the point of collection (including to the United States) in accordance with Hotel's privacy statement and applicable law. Notwithstanding any other provision, Hotel may use an individual's own personal data to the extent directed by, consented to or requested by such individual.

IN-HOUSE EQUIPMENT

Hotel will provide, at no charge, a reasonable amount of meeting equipment (for example, chairs, tables, unpressed linens, etc.). These complimentary arrangements do not include special setups or extraordinary formats that would deplete Hotel's present in-house equipment to the point of requiring rental of an additional supply to accommodate Group's needs. If such special setups or extraordinary formats are requested, Hotel will present Group two (2) alternatives: (1) charging Group the rental cost for additional equipment, or (2) changing the extraordinary setup to a standard format, avoiding the additional cost.

USE OF OUTSIDE VENDORS

If Group wishes to hire outside vendors to provide goods or services at Hotel during the Event, Group must notify Hotel in advance, specifying the goods or services to be provided. Group must provide sufficient notice to allow Hotel to (i) Determine, at its sole discretion, if the vendor must provide an indemnification agreement and proof of adequate insurance, in a form and amount satisfactory to the Hotel; and (ii) Approve, using reasonable judgment, the selection of the vendor and the goods or services to be provided. The Hotel will consider (a) whether it offers the same goods or services, (b) the risk associated with certain activities, and (c) the safety and well-being of the Hotel's guests.

AUDIO/VISUAL VENDOR POLICY

American Audio Visual ("American AV") is the exclusive provider of audio/visual services at the Hotel. If Group has extensive audio/visual equipment requirements and chooses to coordinate directly with American AV, billing will still be processed through Hotel. If Group wishes to hire an outside audio/visual vendor, Group will assume full responsibility for any issues arising from the vendor's equipment.

UNATTENDED ITEMS/ADDITIONAL SECURITY

The Hotel cannot ensure the security of items left unattended in function rooms. If Group requires additional security, with respect to such items or for any other reason, the Hotel will assist in making these arrangements. All security personnel to be utilized during the Event are subject to Hotel approval.

PERFORMANCE LICENSES

Group will be solely responsible for obtaining any necessary licenses or permission to perform, broadcast, transmit, or display any copyrighted works (including without limitation, music, audio, or video recordings, art, etc.) that Group may use or request to be used at the Hotel.

HIGH RISK ACTIVITIES

Hotel has committed to providing the room nights and function space, as applicable, set forth in this Agreement based on information about the event that Group has given to the Hotel. Group agrees that it has presented all material information required in order for Hotel to provide the rooms and facilities set forth in this Agreement. Should Hotel, in its sole reasonable discretion, determine at any time that the Event will include a high-risk activity that was previously undisclosed to the Hotel (including by way of example, and not by limitation, biological agents, pyrotechnics, etc.), Hotel may terminate this Agreement immediately and without liability, upon written notice to Group.

MARRIOTT BONVOY EVENTS

Marriott Bonvoy Events provides Points or Miles to eligible Marriott Bonvoy Members who book and hold qualifying meetings and events at Participating Properties.

Approximately ten (10) business days after the conclusion of the Event (provided that the Event is not cancelled and Group has otherwise complied with the material terms and conditions of this Agreement), the Hotel will award Points or Miles to the Member and relevant account identified below. By inserting the airline frequent flyer account information, the recipient elects to receive Miles instead of Points.

Marriott Bonvoy Events is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity ("SOE") booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE. Hotels in the Asia Pacific region are restricted from awarding Points or Miles to any intermediary booking an event on behalf of any governmental entity or SOE.

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) is eligible to receive Points or Miles.

Member Name:

Marriott Bonvoy Membership Number:

*If Miles are desired instead of Points, please also provide:

Participating airline name:

Participating airline frequent flyer account number:

OR

☒ The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not eligible to receive Points or Miles and hereby waives the right to receive Points or Miles in connection with the Event.

The individual identified above to receive either Points or Miles may not be changed without such individual's prior written consent. The number of Points or Miles to be awarded shall be determined pursuant to the Marriott Bonvoy Terms and Conditions (the "Terms and Conditions"), as in effect at the time of award. All Marriott Bonvoy Terms and Conditions apply. The Terms and Conditions are available on-line at <https://www.marriott.com/loyalty/terms/default.mi> and may be changed at the sole discretion of Marriott International, Inc. at any time and without notice. Capitalized terms used in this section have the meanings given to them in the Terms and Conditions.

ACCEPTANCE

When presented by the Hotel to Group, this document is an invitation by the Hotel to Group to make an offer. Upon signature by Group, this document will be an offer by Group. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies Group at any time prior to Group's execution of this document, the outlined format and dates will be held by the Hotel for Group on a first-option basis until August 11, 2025. If Group cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

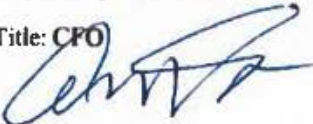
Upon signature by both parties, Group and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

SIGNATURES

Approved and authorized by Group

Name: Angeliki G. Sellers

Title: CFO

Signature: 

Signature:

Date:

8/7/25

Approved and authorized by Hotel:

Name: Cassandra Reed

Title: Catering Sales Executive

Signature:

Date:



8-7-25

Appendix A Additional Terms

The following statutorily-required terms and conditions are hereby appended to the Agreement by and between AC Hotel Tallahassee Universities at the Capitol ("AC Hotel") and the Florida Housing Finance Corporation for services relating to the Florida Housing Finance Corporation's Board Meetings occurring January 29 – 30, 2026 and December 17- 18, 2026.

1. Public Records

Files Subject to Florida's Public Records Law: Any file, report, record, document, paper, letter, or other material received, generated, maintained or sent by AC Hotel in connection with this Contract is subject to the provisions of Section 119.01-.15, Fla. Stat., as may be amended from time to time (Florida's Public Records Law). AC Hotel represents and acknowledges that it has read and understands Florida's Public Records Law and agrees to comply with Florida's Public Records Law.

Pursuant to Section 119.0701(2)(b), Fla. Stat., AC Hotel will be required to comply with public records laws, specifically to:

- a. Keep and maintain public records required by the public agency to perform the service.
- b. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- d. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

Notwithstanding anything contained herein to the contrary, the provisions and requirements of this paragraph shall only apply if and when AC Hotel is acting on behalf of Florida Housing.

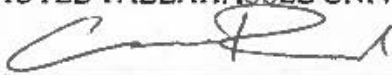
If AC Hotel has questions regarding the application of Chapter 119, Florida Statutes, to AC Hotel's duty to provide public records relating to this contract, contact the Corporation Clerk at:

**Corporation Clerk
227 N. Bronough Street, Suite 5000
Tallahassee, Florida 32301-1329
Phone: 850.488.4197
E-mail: Corporation.Clerk@floridahousing.org**

2. AC Hotel understands and agrees to cooperate with any audits conducted in accordance with the provisions set forth in Section 20.055(5), Fla. Stat.
3. AC Hotel understands and agrees to comply with the provisions of Section 448.095, Fla. Stat.
4. AC Hotel attests, under penalty of perjury, that it does not meet any of the criteria in Section 287.138(2)(a) – (c), Fla. Stat.
5. AC Hotel attests, under penalty of perjury, that it does not use coercion for labor or services as defined Section 787.06, Fla. Stat.

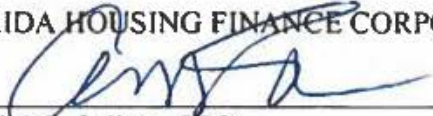
There are no other changes to the remainder of the Agreement.

AC HOTEL TALLAHASSEE UNIVERSITIES AT THE CAPITOL

By: 
Cassandra Reed, Catering Sales Executive

Date: 8-7-25

FLORIDA HOUSING FINANCE CORPORATION

By: 
Angeliki G. Sellers, CFO

Date: 8/7/25