

**Agenda**  
**Request for Applications for**  
**Financing Smaller PSH Developments for Persons with Developmental Disabilities**  
**A Florida Housing Finance Corporation Public Meeting**

**Friday, February 14, 2014**  
**9:00 a.m. E.S.T.**

**1. Introductions**

**2. Issuance of New Request For Applications (RFA)**

- a. Allocation of the balance of the \$10 million in grant funds appropriated by the 2013 Legislature
  - i. \$1.983 million available
- b. Aspects of the new RFA
  - i. As with the original RFA, will continue to adhere to Section 12 of SB 1852 in developing the RFA
  - ii. As with the original RFA, this RFA will finance:
    - 1. CRHs and Supported Living Units that add to the supply
    - 2. Existing CRHs that require renovation
  - iii. In addition, Florida Housing is proposing to also finance:
    - 1. Renovation of Supported Living Units
    - 2. Adding bedrooms to existing CRHs with the intent to provide each resident with their own bedroom
- c. Estimated timelines for RFA issuance, Applications selection and Board approvals

**3. Development Categories**

- a. Defining Community Residential Homes and Supported Living Units pursuant to this RFA
- b. Adding to the supply of CRHs and Supported Living Units
  - i. New construction, Acquisition with Rehabilitation, Rehabilitation only of Units not currently serving Persons with Developmental Disabilities, or a combination of new construction and Rehabilitation
- c. Renovation of Existing CRHs
  - i. Retrofit of life safety/security features, green and energy efficiency, and accessibility and UD features for mobility and aging in place
  - ii. Rehabilitation of the Unit to add Bedrooms and bathrooms
    - 1. Intent to allow doubled-up Residents to have their own Bedroom
- d. Renovation of Supportive Living Units

- i. Retrofit of life safety/security features, green and energy efficiency, and accessibility and UD features for mobility and aging in place
- e. Funding requests for adding to the supply of Units and renovation of existing Units
- f. Do you have any comments or questions regarding Supported Living Units?
- g. Are there any comments or questions regarding the requirements and/or eligible construction features?
- h. Florida Housing is proposing a 60/40 split in distributing the \$1.983 million. 60% for adding Units to the supply and 40% for renovating existing Units. Do you have recommendations regarding how the \$1.983 million should be split among the two development categories?

**4. Demographic Commitment**

- a. Suggestion regarding writing the narrative description of Persons with Developmental Disabilities intended to reside in a proposed development

**5. Shared Housing and Non-Shared Housing Pursuant to this RFA**

**6. Set-Aside Commitments**

- a. Income set-aside commitment for all Residents
  - i. 100% of the Residents must have incomes at or below 60% AMI
- b. Extremely Low-Income (ELI) set-aside commitment for non-Shared Housing Supported Living Units
  - i. At least 1 ELI Unit for every 2-3 Units
  - ii. At least 2 ELI units for 4 Units
- c. Extremely Low-Income (ELI) set-aside commitment for Shared Housing Units
  - i. At least 1 ELI Resident for every 2-3 Residents
  - ii. At least 2 ELI Residents for every 4-6 Residents
  - iii. At least 3 ELI Residents for every 7-8 Residents
- d. Affordability Period for all Units
  - i. Commitment to income and ELI set-asides for a minimum of 10 years

**7. Site Control**

- a. Applicants that can demonstrate site control as of Application deadline will be eligible to receive 5 points
- b. Site control demonstration in CU for all Applicants selected for funding

**8. Ability to Proceed**

- a. Applicants may receive one (1) Ability to Proceed tie-breaker point each of the Ability to Proceed items that can be demonstrated to be in place of Application deadline
- b. Begin this process as soon as possible

**9. Narrative Descriptions for Scoring Items**

- a. Suggestions for completing scoring items
- b. Do you have any input regarding the scoring sections?

**10. Proforma**

**11. Application Fee**

- a. An Application fee is not required if:
  - i. the Application being submitted is for a proposed Development that was the same proposed Development in an Application submitted for RFA 2013-005; and
  - ii. the Applicant paid the correct Application fee in RFA 2013 for the proposed Development; and
  - iii. the Applicant did not receive a preliminary award at the December 13, 2013 Board Meeting for the proposed Development

**12. Credit Underwriting**

**13. Other Input/Issues**

**14. Next Steps**

**15. Adjourn**