**SECTION FOUR**

**APPLICATION**

Section Four (“the Application”) should be completed by the Applicant. Then, an Original Hard Copy must be signed (blue ink is preferred), the correct number of photocopies of the Original Hard Copy must be made and submitted as outlined in Section Three.

A. Applicant Certification and Acknowledgement

The Applicant must sign the Applicant Certification provided in Exhibit A acknowledging and certifying to all statements made in that exhibit, and provide as **Attachment 1**. The Original Hard Copy of the Application must contain the original signature of the Applicant (blue ink is preferred). Other copies must be photocopies of the Original Hard Copy.

B. Applicant Information:

1. State the name of the Applicant: Click here to enter text.

2. Provide the Contact Person information requested below:

First name: Click here to enter text.

Last name: Click here to enter text.

Street address: Click here to enter text.

City: Click here to enter text.

State: Click here to enter text.

Zip: Click here to enter text.

Telephone: Click here to enter text.

E-Mail address: Click here to enter text.

At a minimum, the name and e-mail address must be provided.

C. General Development Information (Mandatory)

1. State the name of the Development: Click here to enter text.

2. State the address number, street name, and name of city or unincorporated area of county for the Development in the space provided.

Click here to enter text.

3. Indicate the County where the Development is located: Choose an item.

4. How many total Units are in the Development? Click here to enter text.

## 5. Age of the Development

* 1. To be eligible for funding, the Development must have been Completed prior to December 31, 1999. Does the Development meet this requirement?



* 1. To be eligible for Age of Development Preference in the funding selection process described in Section Five, B.1., the Development must have been Completed prior to December 31, 1994. Does the Development meet this requirement?



Note: These Completion dates will be verified in the credit underwriting process.

D. Utility Information

MERP is funded through the State Energy Program with federal funds from the U.S. Department of Energy. One of the reporting requirements for the program involves data on energy savings achieved by the retrofit. To this end, the Corporation has contracted with the University of Florida to provide utility data reporting services related to MERP. All Developments awarded a MERP loan will be required to allow access to utility data for the property for the term of the loan at the unit level (if Individually Metered Property) or at the property level (if Master-Metered Property). In some cases, the University of Florida will collect data directly from the utility provider as often as on a quarterly basis. If the utility provider requires Consent of the property owner, Consent must be given.

If the utility provider requires Consent from each tenant in order to provide such data, Consents from all tenants, acceptable to the utility provider, must be in place by Application deadline and through the Compliance Period, and evidence will be required during credit underwriting. Additionally, the Corporation will contribute data collected from Developments awarded a MERP loan to the University of Florida to facilitate a more comprehensive analysis of energy savings. The energy data that will be collected includes:

* + Energy use in kilowatts
	+ Dollars spent on energy
	+ Gas use (if applicable) in BTUs
	+ Dollars spent on gas

1. Electric Utilities - the Applicant must select the type of utility metering in place at the Development for electricity by selecting either a. or b. below. If the Applicant selects a., the Applicant must also select the appropriate box indicating the appropriate utility provider. If the Applicant does not select a. or b., or if a. is selected, but the Applicant does not select a utility provider, the Applicant will not be eligible for funding.

|  |  |
| --- | --- |
|  | a. Property qualifies as an Individually Metered Property for electricity. If Units are individually metered, to be eligible for funding the Development must be located in the service area of and receive utility services from one or more of the following utilities. The utility providers listed below are those that have demonstrated a willingness to provide utility data for the data collection purposes stated above. Note: No other providers for Individually Metered Properties will be considered: |

☐ City of Leesburg;

☐ City of New Smyrna Beach Utilities Commission

☐ City of Tallahassee;

☐ Clay Electric Cooperative;

☐ \*Florida Power and Light Company;

☐ Gainesville Regional Utilities;

☐ Jacksonville Electric Authority;

☐ Kissimmee Utility Authority;

☐ Lakeland Electric; or

☐ Orlando Utilities Commission.

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| --- | --- |
|  | b. Property qualifies as a Master Metered Property for electricity. |

\* Applicants with Developments receiving electric service from this utility must be able to demonstrate that Consent forms from every tenant, acceptable to the utility provider, are in place as of Application Deadline and through the Compliance Period.

2. Gas Utilities - the Applicant must select the type of utility metering in place at the Development for gas by selecting either a., b. or c. below. If the Applicant selects a., the Applicant must also select the appropriate box indicating the appropriate utility provider. If the Applicant does not select a., b. or c., or if a. is selected, but the Applicant does not select a utility provider, the Applicant will not be eligible for funding.

|  |  |
| --- | --- |
|  | a. Property qualifies as an Individually Metered Property for gas. If Units are individually metered, to be eligible for funding the Development must be located in the service area of and receive utility services from one or more of the following utilities. The utility providers listed below are those that have demonstrated a willingness to provide utility data for the data collection purposes stated above. Note: No other providers for Individually Metered Properties will be considered: |

☐ City of Leesburg;

☐ City of Tallahassee;

☐ \*Florida Power and Light Company;

☐ Gainesville Regional Utilities

☐ Kissimmee Utility Authority; or

☐ Lakeland Electric.

|  |  |
| --- | --- |
|  | b. Property qualifies as a Master Metered Property for gas. |

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| --- | --- |
|  | c. The property does not use gas. |

\* Applicants with Developments receiving gas service from this utility must be able to demonstrate that Consent forms from every tenant, acceptable to the utility provider, are in place as of Application Deadline and through the Compliance Period.

E. Determining the Maximum Eligible Funding Amount: The Corporation will determine the Applicant’s Maximum Eligible Funding Amount by multiplying $5,000 by the total number of Units stated in question C.4. above (Maximum Construction Funding), then adding $51,000 (Maximum Soft Cost Funding) to that total. The Maximum Eligible Funding Amount (Maximum Construction Funding plus Maximum Soft Cost Funding) will be the amount of funding used for the Funding Selection Process.

Note: The actual amount of the MERP loan may be less than the Maximum Eligible Funding Amount. The funding amount needed for actual energy retrofit costs and the funding needed for soft costs will be determined during the Credit Underwriting process as further explained in Section Five, G. Funding Process. MERP funding cannot be used for the costs of a construction or renovation project that are not directly related to energy efficiency measures.