**Procorem Workcenter Collaborator Form**

I, ENTER YOUR NAME HERE , as the Authorized Principal Representative for TYPE NAME OF Development(s), am requesting to add/remove the following collaborator(s) for the aforementioned workcenters in Procorem:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Collaborator** | **Email Address** | **Role Name** | **Add or Remove** |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Add  Remove |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Add  Remove |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Add  Remove |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Add  Remove |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Add  Remove |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Add  Remove |

**Role Name Permissions:**

**\***Only two **(2) Operational Contacts** per Procorem Workcenter.

|  |  |
| --- | --- |
| **Role Name** | **Permissions of Role** |
| Development Team Manager (**External**) | **Ability to:** upload files, update files, download files, create file comments, create posts, edit posts, create task comments |
| \*Operational Contact (**point of contact for development, if not named in application**) | **Ability to:** upload files, update files, download files, create file comments, create posts, edit posts, create task comments |
| 3rd Party Representative | **Ability to:** Upload files, download files, create posts |
| Read Only | **Ability to:** download files |

Thank you,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorized Principal Representative Signature Date**