**Exhibit B**

**Timeline for SHIP Expenditures**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ affirms that funds allocated for these fiscal years will   
*(local government)*

meet the following deadlines:

|  |  |  |  |
| --- | --- | --- | --- |
| **Fiscal Year** | **Encumbered** | **Expended** | **Closeout Report** |
| **2025-2026** | 6/30/2027 | 6/30/2028 | 9/15/2028 |
| **2026-2027** | 6/30/2028 | 6/30/2029 | 9/15/2029 |
| **2027-2028** | 6/30/2029 | 6/30/2030 | 9/15/2030 |

If funds allocated for these fiscal years is not anticipated to meet expenditure deadlines, Florida Housing Finance Corporation should be notified according to the following dates:

|  |  |  |
| --- | --- | --- |
| **Fiscal Year** | **Funds Not Expended** | **Closeout AR**  **Not Submitted** |
| **2025-2026** | 3/30/2028 | 6/15/2028 |
| **2026-2027** | 3/30/2029 | 6/15/2029 |
| **2027-2028** | 3/30/2030 | 6/15/2030 |

**Requests for Expenditure Extensions (close-out year ONLY) must be emailed to** [**robert.dearduff@floridahousing.org**](mailto:robert.dearduff@floridahousing.org) **and include:**

1. A statement that “(city/county) requests an extension to the expenditure deadline for fiscal year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. The amount of funds that is not expended.
3. The amount of funds that is not encumbered or has been recaptured.
4. A detailed plan/timeline of how/when the money will be expended.

*Note: an extension to the expenditure deadline (June 30) does not relieve the requirement to submit (September 15) the annual report online detailing all funds that have been expended.*

***Other Key Deadlines:***

AHAC reports are now due annually by December 31. Local governments receiving the minimum (or less) allocation may choose not to report.

ACFR financial statements are due each June 30 for the report ending September 30 of the previous year.