**Exhibit B**

**Timeline for SHIP Expenditures**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ affirms that funds allocated for these fiscal years will
*(local government)*

meet the following deadlines:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fiscal Year** | **Encumbered** | **Expended** | **Interim Report** | **Closeout Report** |
| **2022-2023** | 6/30/2024 | 6/30/2025 | 9/15/2024 | 9/15/2025 |
| **2023-2024** | 6/30/2025 | 6/30/2026 | 9/15/2025 | 9/15/2026 |
| **2024-2025** | 6/30/2026 | 6/30/2027 | 9/15/2026 | 9/15/2027 |

If funds allocated for these fiscal years is not anticipated to meet expenditure deadlines, Florida Housing Finance Corporation will be notified according to the following chart:

|  |  |  |
| --- | --- | --- |
| **Fiscal Year** | **Funds Not Expended** | **Closeout AR****Not Submitted** |
| **2022-2023** | 3/30/2025 | 6/15/2025 |
| **2023-2024** | 3/30/2026 | 6/15/2026 |
| **2024-2025** | 3/30/2027 | 6/15/2027 |

**Requests for Expenditure Extensions (close-out year ONLY) must be received by FHFC by June 15 of the year in which funds are required to be expended. The extension request shall be emailed to** **robert.dearduff@floridahousing.org** **and** **cameka.gardner@floridahousing.org** **and include:**

1. A statement that “(city/county) requests an extension to the expenditure deadline for fiscal year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. The amount of funds that is not expended.
3. The amount of funds that is not encumbered or has been recaptured.
4. A detailed plan of how/when the money will be expended.

*Note: an extension to the expenditure deadline (June 30) does not relieve the requirement to submit (September 15) the annual report online detailing all funds that have been expended. Please email* *cameka.gardner@floridahousing.org* *when you are ready to “submit” the AR.*

***Other Key Deadlines:***

AHAC reports are now due annually by December 31. Local governments receiving the minimum (or less) allocation may choose not to report.