

1. Applicable Law – Section 215.97, Florida Statutes – Florida Single Audit Act

2. As used in this section, the term:

(a) “Audit threshold” means the threshold amount used to determine when a state single audit or project-specific audit of a nonstate entity shall be conducted in accordance with this section. Each nonstate entity that expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such nonstate entity shall be required to have a state single audit, or a project-specific audit, for such fiscal year in accordance with the requirements of this section. Every 2 years the Auditor General, after consulting with the Executive Office of the Governor, the Department of Financial Services, and all state awarding agencies, shall review the threshold amount for requiring audits under this section and may adjust such threshold amount consistent with the purposes of this section. (Section 215.97(2)(a), F.S.)

[Note – “total amount of state assistance” refers to the cumulative amount of assistance from all state entities, not only Florida Housing’s SHIP program.]

b. "Financial reporting package" means the nonstate entities' financial statements, Schedule of Expenditures of State Financial Assistance, auditor's reports, management letter, auditee's written responses or corrective action plan, correspondence on follow-up of prior years' corrective actions taken and such other information determined by the Auditor General to be necessary and consistent with the purposes of this section. (Section 215.97(2)(e), F.S.)

3. Each state awarding agency shall be provided one copy of each financial reporting package prepared in accordance with the requirement of this section. (Sec. 215.97(5)(d), F.S.)

4. Each nonstate entity that meets the audit threshold requirements, [expends a total amount of state financial assistance equal to or in excess of \$750,000] in any fiscal year of the nonstate entity, shall have a state single audit conducted for such fiscal year in accordance with the requirements of this act and with additional requirements established in rules of the Department of Financial Services and rules of the Auditor General. (Sec. 215.97(8)(a), F.S.)

5. Upon completion of the audit required by this section, a copy of the recipient's financial reporting package shall be filed with the state awarding agency and the Auditor General. Upon completion of the audit required by this section, a copy of the subrecipient's financial reporting package shall be filed with the nonstate entity that

provided the state financial assistance and the Auditor General. (Section 215.97(8)(g), F.S.)

### **1. Recipients not meeting the Audit Threshold Requirements:**

For those recipients that do not meet the audit threshold requirements (spent less than a cumulative \$750,000 in state financial assistance from all state entities), a Florida Single Audit Act audit and submission of audit package are not required. In the event the recipient expends less than \$750,000 in total state financial assistance during its fiscal year, the recipient should provide certification to the FHFC SHIP Program Financial Manager that a single audit was not required because the entity did not meet the audit threshold requirements.

The certification should be in electronic format (email, letter, memo, etc.) deemed appropriate by the recipient. The name and title of the certifier, date submitted, and name of the recipient entity should be included on the certification document.

### **2. Correction to requirement in Chapter 67-37.008(2), F.A.C.**

Chapter 67-37.008(2), Florida Administrative Code (F.A.C.) template require that, "In addition to providing audited financial statements, all participating jurisdictions must provide evidence of compliance with the Florida Single Audit Act, as referenced in Section 215.97(6), F.S." Due to a change in the Act, this reference should be to Section 215.97(7) & (8), F.S.